

Knowsley Voluntary and Community Sector Support Fund Application Form for Grants up to £10,000

There are 2 programmes within this fund. Please tick the relevant box depending on what your funding request is for:

- Programme 1. Up to £10,000 in any 12 month period may be offered for strategic projects aiming to make a difference in the borough, by addressing one or more of the four 'themes' listed on the Grant Guidelines

This Fund is available to third sector organisations undertaking work of a strategic nature such as:

- Borough wide delivery of new services with identified unmet need
- Voluntary organisations wishing to expand an outreach service in a new part of the borough with an identified unmet need.
- Projects that contribute towards community participation in local decision making

All projects must be fully costed and require support letters for the identified service or project from relevant officers of the Local Authority and other partners if relevant.

This list is neither exhaustive or exclusive.

- Programme 2. Up to £1,500 may be awarded for applications which address the four 'themes' but are for more general activities (E.g. new kit, educational trips etc.)

This is for community groups delivering projects such as:

- Sport groups applying for kits, coaching fees, travel expenses, balls, equipment etc
- Community groups applying for hall hire, coach fees, educational trips, equipment etc
- Activity/dance groups applying for hall hire, tai chi, aromatherapy, dance tutors, arts tutors etc
- Increasing the number of local volunteers
- Work towards community cohesion

This list is neither exhaustive or exclusive.

Please note that only complete applications with all relevant documentation will be processed.

1. Name of your group or organisation

2. Where do the majority of the people who will benefit from your project live?
* Please be as specific as possible

Wards:
Postcodes or streets:

3. Name of main contact

Mr/Mrs/Miss/Ms/Other

4. Contact address

5. Telephone(s)

6. Email address

 @

7. Please tell us the date when your group started and give a brief description of your **current** activities

Date started: / /
Current activities: (Maximum 50 words):

Information about these areas is very important in helping us to fund projects

Person willing to discuss the application in detail

Include your full postcode to avoid delays

Numbers where you are able to be contacted during office hours

About Your Project

8. Start date of **this** project

End date

9. Please estimate how many people the project will **directly** benefit

10. Briefly describe your project, explaining (where applicable):

What you will do?

Who will run activities? (See Guidelines- are they qualified, self employed, insured etc?)

Where will it be based/take place?

Who are the people that will benefit?

How will funding help you address one or more issues listed within 4 Themes listed in the Grant Guidelines?

Please look at the GRANT GUIDELINES and tick which theme(s) your project most closely addresses by ticking one or more of the boxes below

- Children & Young People
- Healthier Communities & Older People
- Safer & Stronger Communities
- Economic Development

Projects that best meet the **themes** from the Grant Guidelines are those that are most likely to be funded

Please summarise your project in this box. We will contact you for more information at a later date

11. What is the total cost of the project? £

12. How much are you applying for? £

13. Provide specific details about what the funds would be spent on:
You should research these costs from a variety of sources for best value
Please do not round-up figures. We will ask you more about the costs at a later date

Item/service:	Amount £:

14. If the amount requested is NOT the total cost of your project, please tell us about any other funding you have applied for, or secured

Name of funder applied to	Secured Y/N	Amount £

15. Please give the name of any local statutory or voluntary sector organisation(s) that supports this particular project, explaining briefly who they are and how you are working with them in any way

Where your application request over £1500 funding you must also provide a letter to demonstrate support and partnership working arrangements (Examples of organisations that may support you are provided in the Grant Guidelines)

16. Describe how you know there is a need for this project

E.g.
have you consulted with service users, potential beneficiaries or other external agencies?

17. How will you monitor the project's progression and what will you do with the information you gather?

E.g. recording users, courses held etc.

18. If you intend to carry on the project after grant funds have been spent, how will you do this? (E.g. where the grant will fund initial staff costs how will you continue to pay for this?)

Have you a plan to seek further grant funds or to make this project self-sustaining?

19. Outcomes and Outputs for your project:

The Knowsley Partnership has specific measures to show the difference community and voluntary sector projects are having in the borough, even when awarding smaller amounts of funding

• **For lower value applications up to £1500:**

Your proposal may perhaps only aim to achieve one or two of the following outcomes or outputs. All are equally as important in demonstrating the impact that the grant will make

• **For higher value more strategic applications £1500 and over:**

These project are expected to have more significant and measurable impact in the borough and it is expected that you will achieve more outcomes and outputs with a higher level of grant funding

Please complete the following 2 pages to tell us what you aim to achieve with funding if successful:

(Please note that only complete applications with all relevant documentation will be processed)

Type Of Outcome/Output: Will your project achieve any of the following?	
Economic Development :	
Increasing employment in Knowsley:	
If your project intends to directly create jobs please tell us how many:	
Full time: <input type="text"/>	
Part time: <input type="text"/>	
Is this project to set up a Social Enterprise?	Yes/No
If this project is to help improve local peoples' skills for employment how many people will you support?	
Healthy Communities and Older People	
Narrowing the gap on health inequalities & reducing risk to health and well-being:	
Will the project increase use of early intervention and prevention support or services?	Yes/No
Will it provide improved choices and better information in relation to health and well-being?	Yes/No
Healthy children & young people:	
Will it provide improved lifestyle choices in diet and activities for young people	Yes/No
Will it help children and young people avoid health and well being risks (including substance misuse and sexual health risks)?	Yes/No
Will it promote mental health among children and young people?	Yes/No
Children and Young People	
Enjoying and achieving:	
Will it help children aged 5-16 years take up new sporting opportunities?	Yes/No
Will it help young people over 16 years to take up cultural or sporting opportunities?	Yes/No
Be healthy:	
Will it help children and young people with their physical health?	Yes/No
Will it help children and young people with their mental or emotional health?	Yes/No
Will it help children and young people with their sexual health?	Yes/No
Will it help children and young people adopt healthier lifestyles?	Yes/No
Will it help children and young people in choosing not to take illegal drugs?	Yes/No
Make a positive contribution:	
Will it engage children and young people in decision making and supporting their community or environment?	Yes/No
Will it engage children from local secondary schools to participate in (a) election of school / college council members or (b) mock general elections (delete as appropriate)	Yes/No
Number to be engaged:	
Number of young people you intend to engage in participating in elections for UK Youth Parliament:	
Number of children & young people to be involved in voluntary and community engagement:	
Number of young people to be engaged in undertaking voluntary work for 10 hours per year:	
Number of youth crimes your project aims to help bring to justice:	
Number of young people your project will help engage in law abiding and positive behaviour in and out of school:	
Will the project develop positive relationships and help young people not to bully or discriminate?	Yes/No
Will the project develop enterprising behaviour, young people to become self employed, manage their own business or help them consider starting their own business as part of your project	Yes/No

Achieve economic well-being:	
Will the project help to increase young people progress into higher education?	Yes/No
Will the project help young people enjoying cleaner, safer and greener public spaces and quality of the built environment in deprived areas?	Yes/No
Will the project help reduce the level of material deprivation and family low income?	Yes/No
Will the project help reduce the number of children living in relative low income households?	Yes/No
Will the project help reduce the number of children living in worklessness households?	Yes/No
Stay safe:	
Will the project keep young people safe from maltreatment, neglect, violence and sexual exploitation?	Yes/No
Will the project keep young people safe from bullying and discrimination?	Yes/No
Will the project keep young people safe from crime and anti social behaviour?	Yes/No
Safer and Stronger Communities	
Reduce overall crime:	
Will the project promote respect and tackle anti-social behaviour?	Yes/No
Will the project prevent young people offending?	Yes/No
Will the project reduce violent crime?	Yes/No
Will the project reduce fear of crime?	Yes/No
Reduce the harm caused by illegal drugs to individuals, their families and the wider community:	
Will the project reduce drug use?	Yes/No
Improve the quality of the local environment:	
Will the project help provide cleaner safer, greener public open spaces for use by local people?	Yes/No
Will the project improve parks or open spaces?	Yes/No
Develop a sustainable environment in the borough:	
Will the project tackle climate change?	Yes/No
Increase capacity of local communities so that people are empowered to participate in local decision making and are able to influence service delivery:	
Total number of residents your project aims to engage to work in the voluntary and community sector support services as volunteers for a minimum of 2 hours per week for 52 weeks or more:	
Will your project help increase community engagement?	Yes/No
Will your project help promote community cohesion: e.g. intergenerational work/ multicultural etc?	Yes/No
Improve access for children and young people to quality learning experiences, play, arts, sports & leisure activities:	
Will your project help take-up of new sporting opportunities by 5-16 year olds?	Yes/No
Improved cultural and sporting opportunities (adults):	
Will your project help improve physical and mental health of adults through physical activity and participation in cultural activity?	Yes/No
Improved perceptions of living on the borough:	
Will your project help reduce homelessness?	Yes/No
Will your project help improve access to services?	Yes/No
Other Outcome/Output(s) you consider your project could deliver that is not listed:	

20. Signatures: (If returning the application and documents by email, type the details below and we will send you a signature page *or* you may insert an electronic signature if you have this facility on your p.c./laptop)

Signature of main contact: (From page 1)	<input type="text"/>	Date: / /
Position in organisation	<input type="text"/>	
Signature of second contact:	<input type="text"/>	Date: / /
Position in organisation	<input type="text"/>	